

37th IEEE International Telecommunication Energy Conference



SMART GREEN ENERGY FOR FUTURE ICT

Exhibitor Manual

October 18- 20, 2015

Swissôtel Nankai Osaka

www.intelec2015.org

Inquiry: Secretariat of INTELEC 2015
Attn.: Nao HIROSE (Ms.)/ Junko MIYAMOTO (Ms.)
c/o ICS Convention Design, Inc.
1-5-18 Sarugakucho Chiyoda-ku, Tokyo 101-8449 Japan
Tel: +81-3-3219-3541 Fax: +81-3-3219-3577
E-mail: intelec2015@ics-inc.co.jp

37th IEEE International Telecommunication Energy Conference

Conference: October 18- 22, 2015

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Exhibition: October 18- 20, 2015

Venue: Swissôtel Nankai Osaka

9th fl. Sessions

8th fl. **Registration, Sessions, Poster, Banquet**

7th fl. Exhibition, Welcome Reception, Exhibitor Reception, Coffee Break

| | 9:00 | 10:00 | 11:00 | 12:00 | 13:00 | 14:00 | 15:00 | 16:00 | 17:00 | 18:00 | 19:00 | 20:00 | 21:00 |
|------------|----------|-------|-------------------------|-------|-----------------------------------|----------------------------|-----------|----------|--------|----------|-------------------------------------|-----------------------------|---------------------------|
| 18 Sun. | | | | | Move-in for Space only Exhibitors | | | | | | Exhibition 18:00- 20:00 | | |
| | | | | | | Move-in for All Exhibitors | | | | | | | |
| | | | | | 13:00 | | | | | 17:30 | | | |
| | | | | | Tutorials | | | | | | Welcome Reception 18:00- 20:00 | | |
| 19 Mon. | | | Exhibition 10:00- 19:00 | | | | | | | | | | |
| | 8:30 | | | 12:00 | 13:00 | | 15:05 | 15:30 | | 17:35 | Exhibitor Reception 17:30- 19:00 | | |
| | Keynote | | | | Lunch | | Sessions | Coffee | | Sessions | | | |
| 20 Tue. | | | Exhibition 10:00- 18:00 | | | | | | | | | Move-out for All Exhibitors | for Space only Exhibitors |
| | 8:30 | | 10:10 | 10:30 | | 12:10 | | 13:30 | | 15:35 | 16:00 | | 18:05 |
| | Sessions | | Coffee | | Sessions | | | Sessions | Coffee | | Sessions | | |
| 21 (水) | 8:30 | | 10:10 | 10:30 | | 12:10 | Excursion | | | | | Banquet | |
| | Sessions | | Coffee | | Sessions | | | | | | | | |
| 22 (木) | 8:30 | | 10:10 | 10:30 | | 12:10 | | | | | | | |
| | Sessions | | Coffee | | Sessions | Closing | | | | | | | |
| | 9:00 | 10:00 | 11:00 | 12:00 | 13:00 | 14:00 | 15:00 | 16:00 | 17:00 | 18:00 | 19:00 | 20:00 | 21:00 |

*Please check the website www.intelec2015.org for latest information.

Sunday, October 18

12:00- 17:30 Move-in for Space Only Exhibitors

15:00- 17:30 Move-in for Package Booth Exhibitor

18:00- 20:00 Exhibition * Welcome Reception will be held on the entire 7th floor

Monday, October 19

10:00- 19:00 Exhibition

17:30- 19:00 Exhibitor Reception * Exhibitor Reception will be held on the entire 7th floor.

Tuesday, October 20

10:00- 18:00 Exhibition

| | |
|--------------|--|
| 18:00- 19:00 | Move- out for Package Booth Exhibitors |
|--------------|--|

18:00- 20:00 Move- out for Space Only Exhibitors

Venue

Swissôtel Nankai Osaka

5-1-60 Namba, Chuo-ku, Osaka 542-0076 Japan www.swissotel.com/hotels/nankai-osaka

Transportation Guide www.swissotel-osaka.co.jp/access/pdf/Transportatio_Guide_English.pdf

from **Kansai International Airport (KIX)**

Swissotel Nankai Osaka is in central Namba and has a 35min direct connection to Kansai International Airport (KIX) by “Rapi:t” Express Train. The hotel also stands right above Nankai Namba Station.

Upon arrival at Namba station, exit through the north gate, turn left and you will see the hotel's automatic sliding doors, take two flights of escalator up to the hotel lobby.

from “**Shin Osaka**” Station (Shinkansen bullet train)

-- Subway

Get off at “Namba” Station M20 (approximately 15 minutes ride).

Turn to your left, walk straight ahead, up the stairs to the gates following the exit #4 signs.

Exit the “South-South Gate” and walk straight ahead towards Nankai Namba Station sign (exit #4).

Take the small set of stair/escalator and continue going towards the longer set of stair/escalator slightly to your left.

When reaching the ground floor, take the elevator entrance in front of you which will bring you directly to the 6th floor where you can access the Hotel Lobby through the pass way corridor.



--Taxi

Ask the driver to take you to Swissôtel Nankai Osaka located in Namba.

(Fare: Approximately JPY 3,000/Travel Time: 30 minutes (subject to traffic))

Please show this address to the taxi driver:



Exhibition Booths and “Exhibit Area Only” Badges

Diamond Patrons

4booths: 16 sq.m.= Width 4m x Depth 4m, 5 “Exhibit Area Only” Badges

Gold Patrons

3booths: 12sq.m.= Width 6m x Depth 2m, 5 “Exhibit Area Only” Badges

Silver Patrons

2booths: 8sq.m.= Width 4m x Depth 2m, 3 “Exhibit Area Only” Badges

Bronze Patrons

1booth: 4sq.m.= Width 2m x Depth 2m, 2 “Exhibit Area Only” Badges

Only applied for booth (Not Patrons)

2booths: 8sq.m.= Width 4m x Depth 2m, 4 “Exhibit Area Only” Badges

1booth: 4sq.m.= Width 2m x Depth 2m, 2 “Exhibit Area Only” Badges

*If you need more than above number of badges, please purchase them at Registration www.intelec2015.org/regist.html [“Exhibit Area Only” (JPY30,000)]. “Exhibit Area Only” can be used during the 3-day Exhibition (October 18, 19, and 20) at 7th floor of exhibition room, but you cannot enter in session rooms with this badge.

*Patrons have a right to attend in full conference for free. If you would like to have more badges to attend full conference, please purchase “Patron/ Exhibitor” (JPY80,000). There will be 1Day Registration on October 19, 20, 21, and 22.

| FULL CONFERENCE | |
|---|---------|
| Member *2 | ¥90,000 |
| Non-Member | ¥95,000 |
| Student *3 | ¥40,000 |
| Patron (additional)/Exhibitor | ¥80,000 |
| Exhibit Area Only*4 | ¥30,000 |
| DAY REGISTRATION (OCT 19, OCT 20, OCT 21 & OCT 22) | |
| Member | ¥50,000 |
| Non-Member | ¥60,000 |
| Student | ¥22,000 |

*2 Member fee is applied to the members of IEEE, and supporting institutes, societies etc... Please visit [Sponsorship](#) page to check out INTELEC Supporters. Please note that participants who registered as a Member will be asked to show the proof of membership, such as a member card, at the Registration Desk on site.

*3 Student rate is applicable only to those who have student status at the time of conference. Adult students with full time job can be applied for student rate as well. Students will be asked to present their student ID or certificate letter from their supervisors at the Registration Desk on-site.

*4 Exhibit Area Only ticket holders are able to enter the exhibit area only.

Package Booth

Panel: Width 2.0m x Height 2.5m or 2.1m

Table: W1.8m x D0.45m x H0.7m

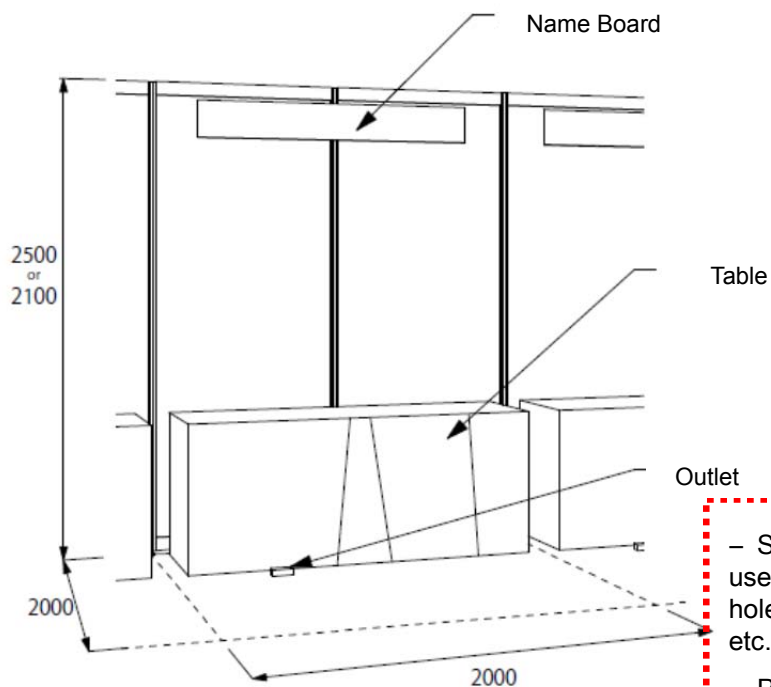
1 Name Board: per 1 company: W1.8m x H0.2m

--Please let us know your company name to put on the board by NOTIFICATION FORM.

1 (100V) Outlet 1kW per 1 booth *No additional electricity

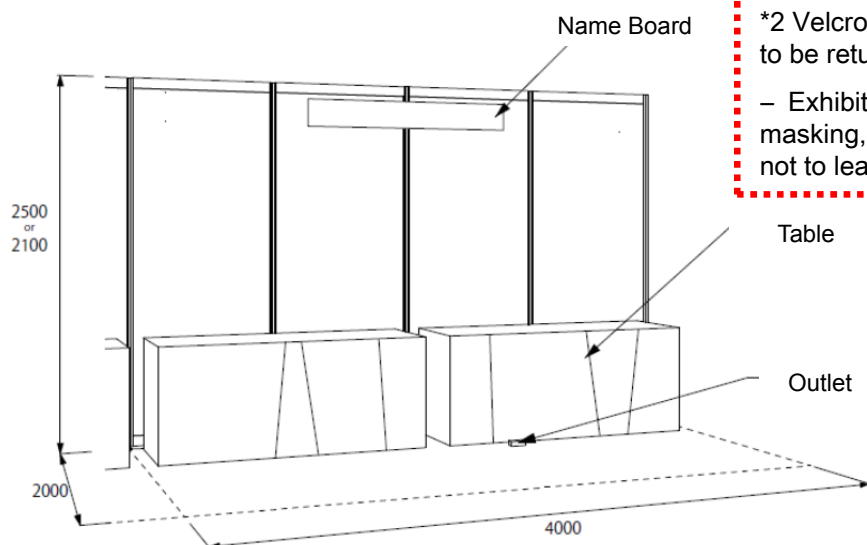
*If you have an idea where to put the outlet, please contact us.

<< 1booth >> ***Booth No.H-2 and H-3: Height 2.1m**

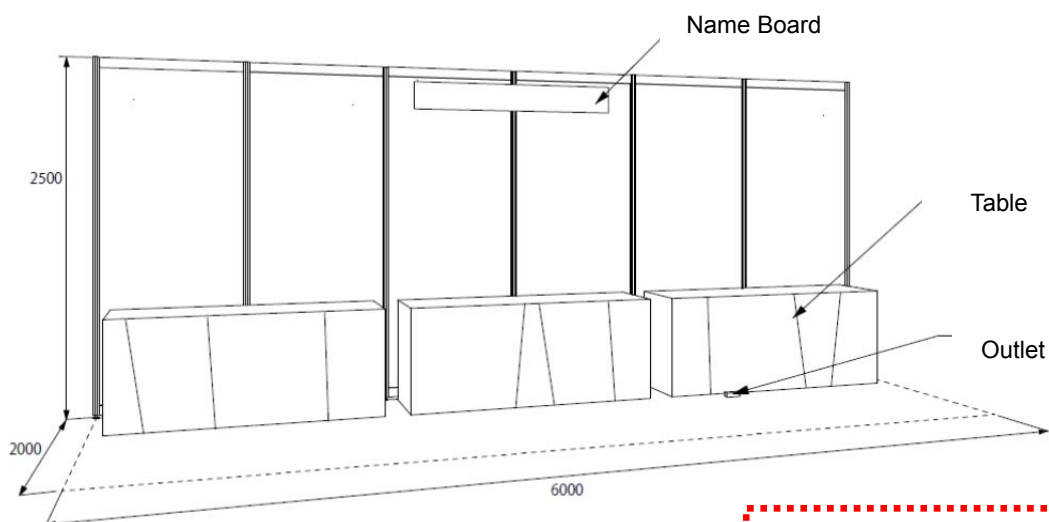


- System panels (made by OCTANORM) are used for the back panel, It is prohibited to drill holes in the panels, nor use push-pins, nails, etc..
- Please use chains and hooks (*1) to hang heavy items and Velcro tapes (*2) to hang light objects like posters.
- *1 available as an Option Furniture
- *2 Velcro tapes are available for free, but need to be returned.
- Exhibitors can also use their own Velcro, masking, or double-sided tapes, but be careful not to leave any marks on the panels.

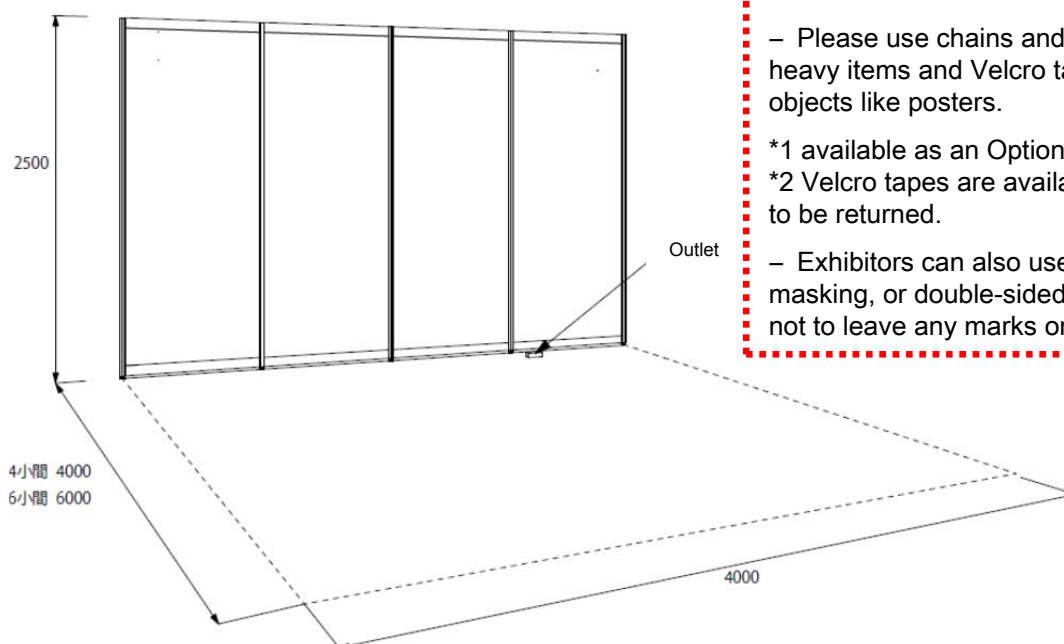
<< 2 booths >> ***Booth No.H-4, F-1 F-3: Height 2.1m**



<< 3 booths >> *Booth No.F-2 Height: 2.1m



<< 4 or 6 booths >>



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Space Only

If you would like to design an original booth without using table and Name Board, you need to send 2D plan and perspective drawing to secretariat. If so, please give us an e-mail from your contractor by September 16. (intelec2015@ics-inc.co.jp)

You cannot construct to Hotel's floor directly. Height restrictions for decorations are as same as the height of back panel. (Depending on the place, but will be 2.1m or 2.5m)

Contractor of INTELEC 2015 Secretariat: FUJIYA (Please contact directly to them)

FUJIYA Co., Ltd. Attn.: Mr. Enomoto / Ms. Tsukamoto

E-mail: event@fujiya-net.co.jp Fax: +81-6-6947-3212

Move- in / Move- out

1. General courier

If you send brochure or novelty by general courier service such as Federal Express, DHL, UPS etc., we recommend that you send the exhibits to your hotel you stay and bring them to the exhibit venue by yourself.

If you will stay in Swissôtel, we recommend telling hotel staffs that you are the exhibitor of INTELEC2015 and will send the exhibits to the hotel beforehand.

After telling the detail of exhibits which you wish to send to the Swissôtel hotel staffs, please send them to the address below.

5-1-60 Namba, Chuo-ku, Osaka 542-0076 Japan

Swissôtel Nankai Osaka 8th Floor Cloak

“INTELEC 2015 Exhibition” (Booth No. ■-●) (Company Name)*

*Please note that hotel will not accept your exhibits if there was no Booth No. and Company Name.

Tel: 06-6646-1111

For moving-out, we would like you to ask your general courier service or Freight forwarder to pick up your exhibits during 6:00pm to 7:00pm on October 20(Fri).

If you use Freight forwarder, please send the detail or make them to contact with the Secretariat beforehand.

Please do not leave your trashes. When you need a help, please contact with hotel staffs or secretariat.

2. Vehicle

If your contracted freight forwarder will bring the exhibits to Swissôtel by car, please send an e-mail to secretariat from your contractor by Friday, September 25.

The size of car which can be entered in the hotel will be Height 3.3m, Weight 4t. The detail of backroom map will be sent directly to the person who contacted. The cars which have not sent the information to Secretariat beforehand cannot Move-in and out.

Exhibitors can move-in only on October 18 and move-out only on October 20. There will be no other date to move-in or move-out.

Please tell Driver or Contractor to bring back your trash with their car. If you leave your trash at Swissôtel, Secretariat will claim for disposal fee to your company.

Schedule

| | |
|--------------|---|
| September 16 | Deadline: Contractor to contact the secretariat about constructing original booth |
| September 25 | Deadline: NOTIFICATION FORM and OPTION |
| October 18 | Move-in / Exhibition |
| October 19 | Exhibition |
| October 20 | Exhibition / Move-out |

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|-----------|-----------------------------------|------------------------|
| Attached: | NOTIFICATION FORM | Deadline: September 25 |
| | OPTION GUIDE and APPLICATION FORM | Deadline: September 25 |